

Notice of Meeting

Resource Management Working Group

**Tuesday, 27th September, 2011 at 6.30
pm**

**in Committee Room 1 Council Offices
Market Street Newbury**

Date of despatch of Agenda: 19 September 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact David Baker - Tel: (01635) 519083 - Email: dbaker@westberks.gov.uk on (01635) 503042

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Resource Management Working Group to be held on Tuesday, 27 September 2011 (continued)

To: Councillors Jeff Beck, Roger Croft, Richard Crumly, David Holtby (Vice-Chairman), David Rendel, Andrew Rowles, Tony Vickers (Chairman) and Laszlo Zverko

Substitutes: Councillors David Allen, John Horton, Alan Macro and Garth Simpson

Agenda

| Part I | Page No. |
|---|-----------------|
| 1 Apologies <i>Purpose: To receive apologies for inability to attend the meeting (if any).</i> | |
| 2 Minutes <i>Purpose: To approve as a correct record the Minutes of the meeting of this Working Group held on 26th July 2011.</i> | 1 - 6 |
| 3 Declarations of Interest <i>Purpose: To receive any Declarations of Interest from Members.</i> | |
| 4 Matters arising from the previous Resource Management Working Group <i>Purpose: To receive an update on any actions and matters arising from previous Resource Management Working Group meetings.</i> | 7 - 10 |
| 5 Quarter 1 Establishment Report <i>Purpose: To inform Members of the Quarter One Establishment report of the Council.</i> | 11 - 24 |
| 6 Legal and Electoral Services Budget <i>Purpose: To receive a report on the budget pressures within the Legal and Electoral Service.</i> | 25 - 28 |
| 7 Finance Performance Report (Month 4) <i>Purpose: To inform Members of the latest Financial Performance Report (Month 4) of the Council.</i> | 29 - 52 |
| 8 Strategic Risk Register <i>Purpose: To scrutinise individual items on the Risk Register.</i> | 53 - 74 |



Agenda - Resource Management Working Group to be held on Tuesday, 27 September 2011 (continued)

- 9 **Work Programme** 75 - 78
Purpose: To review the work programme of the Resource Management Working Group. To agree and prioritise any changes required to the work programme.
- 10 **Next Meeting Date**
Purpose: To confirm the next meeting of the Resource Management Working Group will be held on Tuesday 8th November 2012.

Andy Day
Head of Policy and Communication

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.

